



## The Brilliant Club Volunteer Fundraiser Agreement

We are delighted that you have chosen to help The Brilliant Club to support pupils from underrepresented backgrounds to progress to highly-selective universities - on behalf of the charity and the pupils we work with, **thank you!**

The Brilliant Club is registered with the [Fundraising Regulator](#) and when fundraising for the charity, there are guidelines that need to be followed to adhere to the [Code of Fundraising Practice](#).

Due to the risks posed by COVID-19, fundraising also needs to be carried out in line with the latest [Government guidance on Coronavirus \(COVID-19\)](#) and the Fundraising Regulator's [Coronavirus \(COVID-19\): Fundraising key principles guidance](#).

This Volunteer Fundraiser Agreement is designed to support you to carry out your fundraising. It describes what you can expect from us and our expectations of you – and we're always here for any questions along the way!

### Fundraising 'in aid of' The Brilliant Club

According to the Fundraising Regulator's Code of Fundraising Practice, you must use the expression 'in aid of' The Brilliant Club when fundraising for the charity and make it clear that you do not represent the charity (i.e. you are not an employee, trustee, or service provider).

You are responsible for organising all aspects of your fundraising and The Brilliant Club will not accept any liability relating to your fundraising.

### Safe and legal fundraising

All fundraising must be legal, open, honest and respectful. Please do not do anything that could put the reputation of The Brilliant Club at risk.

Please do not carry out house-to-house collections or cold-calling.

Please ensure that you obtain the correct permissions and/or licence before carrying out any public collections (e.g. from the landowner).

If sponsorship money is given under certain conditions and the sponsored event is cancelled, or you are unable or unwilling to take part in or complete the event for any reason, you must contact donors and ask if they are still happy for the money to go to The Brilliant Club and issue refunds if they are not.

If you intend to run a fundraising event, please ensure that you have the correct insurance in advance, as The Brilliant Club's insurance will not cover you. Please take all reasonable precautions to ensure the safety and wellbeing of guests, including complying with health and safety, food and drink regulations.

If you intend to run a lottery (e.g. raffle), prize competition or free draw, please follow applicable gambling regulations.

For further information about specific fundraising methods, please see Part Three of the [Code of Fundraising Practice](#). For further information about COVID-19 and public fundraising, please see the Fundraising Regulator's [Coronavirus \(COVID-19\): Public fundraising guidance](#).



The Brilliant Club is a registered charity in Scotland (no. SC048774) and in England and Wales (no. 1147771).  
The Brilliant Club is a registered company limited by guarantee in England and Wales (no. 7986971).  
The Brilliant Club, 17<sup>th</sup> Floor, Millbank Tower, 21-24 Millbank, SW1P 4QP



## Donating the money

The Brilliant Club is signed up to the [Virgin Money Giving](#) online giving platform. Eligible donors may choose to Gift Aid their donation, which allows the charity to reclaim 25p of tax on every £1 donated. Please note, the platform charges a 2% platform fee and 2.5% payment processing fee on donations, which donors may opt to cover.

All donations made by cheque should be payable to The Brilliant Club.

If you are handling offline money, you must not leave unsecured cash unattended and cash must be counted in a secure place by two unrelated people, wherever possible.

All funds collected should be paid to The Brilliant Club within 28 days of receipt. Payment can be made by bank transfer (please contact us for details) or by cheque to The Brilliant Club.

For further information on processing donations, please see the [Code of Fundraising Practice](#), pages 33-37.

## Fundraising materials and logo use

We would be pleased to provide an 'in aid of The Brilliant Club' logo and a sponsorship form to support your fundraising (please contact us for details).

If you would like to feature the logo on your own fundraising materials, please send a proof for approval by your fundraising contact at The Brilliant Club (please allow 3 working days).

## Social media

The Brilliant Club would love to engage with you on social media and would welcome being tagged in posts related to your fundraising. Please see below for details of our accounts.

Twitter: @BrilliantClub

Facebook: The Brilliant Club Scholars Programme

Instagram: @thebrilliantclub

LinkedIn: The Brilliant Club

## Fundraising contact

Your fundraising contact at The Brilliant Club, who will be pleased to help with questions and support you is Maddy Maloney, Partnerships and Fundraising Manager.

Email: [maddy.maloney@thebrilliantclub.org](mailto:maddy.maloney@thebrilliantclub.org)

Phone: 07398 182816

## Good luck

Thank you once again for supporting The Brilliant Club and helping young people to realise their potential.

## We wish you all the best with your fundraising!



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