



Join The Dots Privacy Notice

Thank you for participating in Join the Dots!

Join the Dots is a national initiative which brings schools and colleges together with universities to develop a network of support for students during the transition to university.

In order to run the programme, we collect certain information about you from your school and the university you enrol into. This privacy notice describes what data we collect, how we use and store it, how long we keep it for, and what your rights are in relation to your data.

We have a Data Protection Officer whose role it is to ensure we handle your personal data in accordance with our legal obligations.

You can contact our DPO at dpo@thebrilliantclub.org with any queries or concerns.

Personal Data we collect about you

In order to administer the programme, we collect some personal data about you. This is described below.

a. We receive the following personal data about you:

- Name
- School name
- Firm and insured choice of university
- Subject area/ course choice
- Postcode (home address)
- IDACI decile
- DOB
- Pupil Premium
- Care experienced
- Looked after/care leaver
- Having disability or special education needs
- Refugee/asylum seeker
- Estranged status
- Mature student, if applicable
- Belonging to Gypsy, Roma or traveller communities
- Gender
- Email address
- Phone number
- Parental history of Higher Education

b. We receive the following personal data about you from your university:

- Your admissions status
- Your first-year grades
- Your final assignment outcomes

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- c. We receive the following data from your tutors
 - Your attendance at sessions (1:1 and group)

Why do we collect your personal data

We collect the information about you based on our legitimate interest to:

- a. Administer the programme
- b. Better understand the impact of our programmes, namely whether it is reaching pupils from certain backgrounds and regions
- c. Contact you during the programme
- d. Determine your success in the programme

Who are we going to share your personal data with

We may share the information we collect about you with:

- The university you enrol in – to administer the programme and demonstrate its impact
- The Higher Education Access Tracker (HEAT) – HEAT enables us to monitor and evaluate the effectiveness of their education outreach activities. Please see HEAT's privacy policy here - <https://heat.ac.uk/privacy-notice/>

Where is your personal data going to be stored

Most of the data we process is stored in the UK. However, we may transfer some of the information you provide to us to organisations outside of the UK and the European Economic Area ('EEA'). For example, this happens when we work with organisations that provide us with a software or an application that we use to administer our Programmes.

When we do this, we always ensure that the organisation provides the same protections for your data that are available in the UK and EEA.

How long are we going to keep your personal data

We will retain your personal data only for as long as is necessary for achieving the purpose for which we collected it. We expect this to be seven years after the programme ends.

Upon expiry of that period we will either delete/anonymise your data or inform you about our intention to keep it for longer and give you the opportunity to object to this.

If you do not proceed to one of the universities we are partnered with for the programme in the 2022/23 academic year, we will delete your information.

Your Data Protection Rights

You have the following rights concerning your personal data:

- The right to ask us which of your personal data we process;

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- The right to receive a copy of your personal data;
- The right to tell us to correct your personal data where it is inaccurate or incomplete;
- The right to have your personal data erased in certain circumstances;
- The right to restrict processing of your personal data;
- The right to obtain and reuse your personal – this is also known as data portability;
- The right to object to the processing of your personal data in certain circumstances;
- The right not to be solely subjected to automated decision making and profiling;
- The right to raise concerns or make a complaint with the Information Commissioner's Office at <https://ico.org.uk/make-a-complaint>