



The Brilliant Club

Recruitment Pack

Community Organiser

(Bradford Parent Power)

April 2024



Registered Limited Company: 07986971

Registered Charity: 1147771 (England and Wales), SC048774 (Scotland)

Registered Office: 17th Floor, Millbank Tower, 21-24 Millbank, SW1P 4QP

Community Organiser (Bradford Parent Power)

Start Date: Immediate

Salary: £10,520 per annum (0.4 FTE - salary is pro-rated from £26,300)

Contract Type: Fixed term until 31st July 2025

Line Manager: Director of Communities

About the role

We are excited to recruit a Community Organiser for our Bradford Parent Power project. This role offers a meaningful, paid professional development opportunity. The Brilliant Club will work in partnership with Queens' College, Cambridge, Dixons Academies Trust and Go Higher West Yorkshire to engage with parents in Bradford. The parental engagement model used will be based on the successful [Parent Power South London](#) and [Oldham Parent Power](#) projects.

- Dixons are committed to making a difference where it matters most, working to improve the future for thousands of children in parts of the north of England where young lives are adversely affected by social and educational disadvantage. We believe that every child, regardless of their background, should be able to fulfil their academic potential and go on to thrive. Founded by Dixons City Academy, the trust has over 30 years' experience in transforming education through their network of high-performing, non-faith academies, operating in Leeds, Bradford, Liverpool and Manchester.
- Queens' College supports world-leading teaching and research in a beautiful and welcoming environment, and has been in the heart of Cambridge for more than five centuries. At Queens' we know that attracting the best students from a diverse range of backgrounds is essential if we are to continue to thrive as a vibrant and creative academic community in the twenty-first century. We are committed to enabling the widest possible participation and are proud to be partnered with schools across Bradford through the Cambridge University Area Links scheme. We work with communities across the city to break down some of the myths and misconceptions that have grown up around selective Higher Education, giving young people accurate and up-to-date information to enable them to make the decisions that are right for them.
- Go Higher West Yorkshire is a partnership of 13 Higher Education (HE) providers, working collaboratively to reduce long-standing inequalities in access to, success in and progression from HE. GHWY was formed in 2010 and is hosted by the University of Leeds. We are impartial, not promoting any HE provider or course. Working with groups underrepresented in HE, we strive to overcome all barriers, misinformation and uncertainty concerning HE and to ensure people make confident and informed HE choices. We support educators and influencers help people into Higher Education, and by improving young people's employability skills, help inspire a more high-skilled workforce.

Parent Power supports parents and carers to develop skills in community organising and advice and guidance on accessing higher education, empowering them to make change to support their children's future and ensure they have a fair chance in education and their future careers.

Working with us, the Community Organiser will:

- Support local pupils from [underrepresented backgrounds](#) by empowering their parent/carers to become higher education experts

- Receive community organising training from [Citizens UK](#) and develop transferable skills
- Join a nationwide community of community organisers making a significant impact on university access

About you

The role will best suit someone who:

Essential

- Has knowledge of challenges faced in Bradford communities.
- Has a demonstrable passion for furthering The Brilliant Club's mission.
- Can adhere to information security policies included in the charity's ISO 27001 manual (information security training provided).

Desirable

- Has prior experience of community focused work.
- Understands the current climate in the UK school system and some of the challenges young people and parent/carers might be facing.
- Understands the barriers young people face to university access and some of the ways these might be overcome.



About The Brilliant Club

What we do

Access to higher education and the life-changing opportunities that come from attending the most competitive universities is not equal. 1 in 3 of the most advantaged students progress to the most competitive universities. In contrast, only 1 in 33 of the least advantaged young people access these universities.

We think this is fundamentally unfair. We work across the UK to support less advantaged students to access the most competitive universities, and to succeed when they get there.

Between 2021 and 2026, we will work with 100,000 students across the UK to help them to develop the knowledge, skills and confidence to access the most competitive universities. We will also support 11,000 students from disadvantaged backgrounds to succeed once they enter universities.

We hope that you'll consider joining us, as we work to create a fairer society where no child's education is limited by their background.

Working for us

- Hours: 15 hours per week (0.4 FTE). We are happy to talk flexible working.
- Benefits include: 36 days' holiday (inclusive of bank holidays) increasing by 1 day per year up to a maximum of 41 days (pro rata for 0.4 FTE), employer contribution to pension, interest-free season ticket loan, professional development day allowance + personal budget, BUPA health cover cash plan.
- Based: Bradford. Some travel will be required, although some meetings and 1-2-1s may be held online (travel expenses reimbursed)

Our values

- We get to a solution
- We seek and act on the best data available
- We understand that little things go a long way



"As the first in my family to go to university and having worked as a teacher in a state school, I applied to join The Brilliant Club with a real passion for the charity's mission. I am grateful every day that I work at a charity that is supportive of both professional development and flexible working, as well as being full of kind and passionate colleagues."

Leanne, Chief Operating Officer

Diversity at The Brilliant Club

We mobilise the PhD community to support students who are less advantaged to access the most competitive universities and succeed when they get there. We think it is important that our charity reflects the lived experience of the communities we work with, and we want to be an organisation where employees from any background can thrive. We particularly welcome applications from disabled, Black, Asian, and Minority Ethnic, Lesbian, Gay, Bi, Trans, Non-binary (LGBTQ+) candidates, and candidates from low-income families.



"We are the Diversity and Inclusion Staff Engagement Leads at The Brilliant Club. Our role is to help make the charity an inclusive working environment for all of our colleagues. We work with our amazing [affinity groups](#) and colleagues in HR to ensure everyone at the charity has a sense of belonging."



Keasha and Mano - Diversity and Inclusion Staff Engagement Leads

Safeguarding

The Brilliant Club is committed to proactively safeguarding children, beneficiaries and staff and to taking reasonable steps to protect all those who come into contact with the charity from harm.

The safety and welfare of everyone affected by the charity's activities, especially children, is a key governance priority.

As part of our recruitment and selection process and commitment to safeguarding, we will undertake a Disclosure and Barring Service (DBS) check of all individuals in this role. Any offer of employment will be subject to a satisfactory disclosure report.



Responsibilities

- Organise introduction events at schools for parent/carers
- Facilitate parent/carer group meetings every six weeks in collaboration with project partners. Sessions in these meetings will provide information, advice and guidance to parent/carers and provide an opportunity to build a team of parent/carer leaders who can drive change in their local communities.
- Conduct relational 1-1s with parent/carers between group meetings to discuss their views and concerns around their children's education, and to build and develop strong relationships.
- Plan and deliver some university guidance sessions for parent/carer meetings with support from The Brilliant Club
- Collaborate with Queen's and Dixons to plan and deliver a celebratory event for the families of parent/carers on the project
- Maintain excellent communication with The Brilliant Club and other project stakeholders
- Maintain excellent record keeping and data collection standards to support impact and evaluation of the project

Person specification

Time and Resource Management:

Essential

- Able to plan sessions in an organised and efficient manner and adhere to agreed deadlines.
- Excellent timekeeper, ensuring prompt arrival to meetings and 1-1s; well organised within 1-1s and sessions.
- Capable of adapting quickly to new systems/ processes.

Desirable:

- Confident in using digital systems for delivery of online sessions in parent meetings
- Experience of creating resources

External Stakeholder Knowledge and Management:

Essential

- Ability to work in a way that promotes the safety and wellbeing of children and young people.
- Professional approach to problem solving with a range of stakeholders involved in the project.
- Awareness of role as a visitor within a school and parent/carer community; understanding of the other commitments held by professionals within a school and by parent/carers
- Understanding of The Brilliant Club mission and the Widening Participation agenda nationally.

Desirable

- Prior experience of community-focused work or hold a qualification at Level 4 or above (as listed [here](#))
- Understanding of the barriers young people face to university access and some of the ways these might be overcome.
- Understanding of the current climate in the UK school system and some of the challenges young people and parent/carers might be facing.

Communication:

Essential

- Awareness of how to engage parents and adapt university style learning for a school setting.
- Able to communicate in a timely and professional way with all project stakeholders
- Able to take a relational approach to communication with parent/carers, especially in 1-1s
- Able to explain research accessibly to non-expert audiences

Reflectiveness

Essential

- Able to identify strengths and areas of development, open to feedback.

What comes next:

To apply: Please submit your application by clicking [here](#). As part of your application, you will be asked to submit your CV and complete the answers to some application questions.

Deadline: Monday 13th May 2024

Interviews: Wednesday 22nd May 2024

For more information: Visit our website or call Nato Asaturov on 020 3005 3341.

Our Year in Numbers

